



**Previous Employment (being with most recent position)**

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_\_ To \_\_\_/\_\_\_/\_\_\_\_ Position(s) Held: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_\_ To \_\_\_/\_\_\_/\_\_\_\_ Position(s) Held: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

Dates of Employment: From \_\_\_/\_\_\_/\_\_\_\_ To \_\_\_/\_\_\_/\_\_\_\_ Position(s) Held: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Starting Salary & Title: \_\_\_\_\_ Ending Salary and Title: \_\_\_\_\_  
Reason for Leaving? \_\_\_\_\_

List past three (3) schools you attended, beginning with the most recent.

<u>Name and City, State</u>	<u>Years Completed</u>	<u>Did you graduate?</u>	<u>Major/Degree</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

### Language

List any foreign languages you speak and check your level of fluency:

	<u>Minimal</u>	<u>Fluent</u>	<u>Read</u>	<u>Write</u>
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

### Skills/Hobbies

Summarize your special skills or qualifications you have that can be applied to this position:

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Tell us what your hobbies are & what you enjoy in your spare time:

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Please circle one: **FULL TIME**   **PART TIME**   **Either**   **Desired hours per week:** \_\_\_\_\_   **Morning or Evening**

Thank you for your interest and applying with buzz coffee, LLC. We will be in contact with you shortly via email/phone.

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of my personal, employment, educational, financial, and other related matters as may be necessary for an employment decision. I hereby release employers, schools, or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_